

**Academic Senate  
October 15, 2008  
Approved Minutes**

Academic Senate President Rick Hogrefe called the meeting to order at 3:03 pm.

**Members Present:**, Ryan Bartlett, Jane Beitscher, Debra Bogh, T.L. Brink, Robert Brown, Ken Bryson, Stephanie Gomez, Jodi Hanley, Steve Hellerman, Rick Hogrefe, Jim Holbrook, JoAnn Jones, Meridyth McLaren, Bob O'Toole, Catherine Pace-Pequeño, Mario Perez, Mark Snowwhite, Frances White, Gary Williams, Sherri Wilson

**Members Absent:** Daniel Bahner, Deena Baker, Jeff Burke, Milly Douthit, Amber Hammons, Catherine Hendrickson, Denise Hoyt, Marina Kozanova, Damaris Matthews, Sandra Moore, Snezana Petrovic, Diane Pfahler, Ralph Rabago

**Guests:** Larry Aycock, Gloria Harrison, Candace Leonard, Marina Serna, Kathy Wood

**I. Administrative Reports**

**A. College President Report**

1. Thanks to faculty for participation in the Accreditation Study. We won't get the report until January or February. The visiting team felt it was a welcoming environment as well as a beautiful place where faculty and staff had a great caring nature. Commended us on the large volume of work that had been completed in the planning process. Also commended us on the Professional Development Plan. They were pleased with the number and type of events. They noted the use of our bond funds to leverage more funding for expansion and commended our Title 5 grant. We received 8 recommendations – no surprises. Many things we have already been working on such as integrating planning process, SLOs, shared governance, improving the college in general. The report will most likely mention that some of these have been ongoing recommendations.
2. The College needs processes that can produce reliable data and provide easy access and we need a long term fiscal plan and better communication between campus and district. Timelines for completion of some of the recommendations are being created.
3. No news on budget.
4. Candidates' forum next week – recommendation by the President to attend. Suggestion to have this recommendation come from the president's office via e-mail.

**II. Approval of Minutes from October 1, 2008**

Accepted by consensus with correction.

**III. Treasurer's Report**

The balance stands at \$1944.78. Jodi moved scholarship money to the general fund.

#### IV. Other Reports

- A. Classified Senate Report  
Looking forward to the Board Candidate forum. Fundraiser starting up for the scholarship fund. They will be selling popcorn. This will probably be Candace's last meeting until February due to maternity leave.
- B. Student Senate Report  
Addressed rumor that AS would take club money from clubs not participating in meetings. Currently there is a rule that an account would be frozen if no one from the club attended ICC meetings. Account would be frozen until someone from that club starts attending the ICC meetings.  
If club is inactive for 2 years, any funds would be transferred back to AS.  
Candidate Forum –Tuesday in Cafeteria, 4-6 pm, please submit questions  
Documentary – *Beyond Beans and Rice* will be shown next month

#### V. Senate President's Report

Will send out an e-mail to solicit questions for the candidates' forum. Any questions at this point?

Jim has submitted questions to Ericka. Basic idea is the issue of how the candidate will make learning the priority for the district.

Ron Gerhard will be at the first meeting in November.

#### VI. Old Business

- A. Discussion: Accreditation  
The college could be put on probation, other colleges have been. Before we can do timeline to address issues, we have to get organizational support, first.  
Gary reminded us that we only have 2 years to make the required changes.  
Have not seen the recommendations for Valley but they only had 5  
We need to establish processes.  
Shared governance needs to be addressed.

Accreditation Team was very perceptive. They noticed the lack of horizontal conversation on this campus. To address these issues, we need to have the conversation with everyone. We can't design communication patterns without everyone present.

#### VII. New Business

- A. Discussion: F08.01 Transfer Work and Graduation  
**Motion:** To approve for 1<sup>st</sup> reading. (Holbrook, Snowwhite, MSC – 1 abstention)  
Title 5 states true and complete history needs to be all transcripts  
Currently have no way to verify student's honesty.
- B. Discussion: Board Policies/Administrative Regulations (Non Academic/Professional)
  - 1. BP 2060 Student Trustees – actually a Title 5 change.
- C. Discussion: Board Policies/Administrative Regulations (Academic/Professional)
  - 1. AR 3310 Records Retention and Destruction –does it need additional language about CTE records?
  - 2. BP/AR 5040 Student Records, Directory Information and Privacy - none
  - 3. AR 5045 Student Records: Challenge Content and Access Log - none
  - 4. BP/AR 4234 Grade Changes – need to include consultation with Academic Senate for grade changes.

5. AR 4260 Prerequisites and Co requisites – could this be an issue with caps, how will we know to hold a seat? Satisfactory evidence of what?
6. AR 5055 Enrollment Priorities – deleted – a revised version was sent out yesterday.
7. BP 5150 EOPS - some grammatical changes and the addition of words.

### **VIII. Committee Reports**

- A. Educational Policy – more resolutions coming. Issue regarding acceptance of units from a non regionally accredited institution. Currently, we only take units from Regionally Accredited Institutions. Need to look at the SLOs from the classes. Need to know the feel of AS – how should we proceed?

CTE has Public Health and Safety Codes about what schools are okay to accept units from.

A student could do credit by exam.

Do other schools accept these units? Some of the other local schools would accept units from this type of institution. It is accredited but not by a regional accreditation agency. If we accept we imply that these units can be used for future transfer – this isn't always true.

General consensus to accept recommendation of the committee.

- B. Scholarship – a lot of info on the website.
- C. Personnel Interests – have created a survey for adjunct faculty about campus involvement
- D. Chairs Council – continuing to look at Eval of Chairs.
- E. Professional Development - none
- F. District Assembly – looking at reassign time. Vice Chancellor of HR will be here next meeting. Approved the student trustees. AR/BPs tabled – Valley had not sent them out to their faculty.

### **IX. CCA Report**

None

### **X. Announcements**

SLO workshop at district has been cancelled due to a lack of RSVPs. Gary is still available to work with people or departments individually. Need to start the assessment phase.

### **XI. Statements from the Public**

Professors – Oct. 24<sup>th</sup> and Little Fisherman – 7-10 pm.

### **XII. Adjournment**

The meeting was adjourned at 4:42 pm

Respectfully submitted,

Meridyth S. McLaren, Secretary